

Historian (Supervisory)

Vacancy ID: 607080 Announcement Number: AT607080 USAJOBS Control Number: 309725800

Social Security Number

Vacancy Identification Number

607080

1. Title of Job

Historian (Supervisory)

2. Biographic Data

3. E-Mail Address

4. Work Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

5. Employment Availability

6. Citizenship

Are you a citizen of the United States?

7. Background Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

8. Other Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

9. Languages

If you are applying by the OPM Form 1203-FX, leave this section blank.

10. Lowest Grade

12

13

11. Miscellaneous Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

12. Special Knowledge

If you are applying by the OPM Form 1203-FX, leave this section blank.

13. Test Location

If you are applying by the OPM Form 1203-FX, leave this section blank.

14. Veteran Preference Claim

15. Dates of Active Duty - Military Service

16. Availability Date

17. Service Computation Date

If you are applying by the OPM Form 1203-FX, leave this section blank.

18. Other Date Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

19. Job Preference

If you are applying by the OPM Form 1203-FX, leave this section blank.

20. Occupational Specialties

001 Historian (Supervisory)

21. Geographic Availability

0584 Atlanta, GA

22. Transition Assistance Plan

23. Job Related Experience

If you are applying by the OPM Form 1203-FX, leave this section blank.

24. Personal Background Information

If you are applying by the OPM Form 1203-FX, leave this section blank.

25. Occupational/Assessment Questions:

Basic Qualification Requirements

1. From the descriptions below, select the one which best describes your education and/or experience and meets the BASIC QUALIFICATION REQUIREMENTS for Historian (Supervisory), GS-0170-12/13.

- A. I have a bachelor's degree in history or related field that included at least 18 semester hours or 27 quarter hours in history.
- B. I have a combination of education and experience in which the education included courses equivalent to a major in history, or a related field that included at least 18 semester hours in history, plus appropriate experience or additional education.
- C. I do not possess the education and/or experience described above.

ADDITIONAL QUALIFICATION REQUIREMENTS, GS-12/13

2. From the descriptions below, select the one which best describes your experience and meets the ADDITIONAL QUALIFICATION REQUIREMENTS for Historian (Supervisory) GS-0170-12.

- A. I have one year of specialized experience, equivalent to the GS-11 grade level in the Federal service, which involved conducting historical research and cultural resource surveys; managing, directing, or supervising work in the preservation of cultural resources; providing advice, guidance, and technical assistance on historical topics and preservation issues; preparing briefing papers, articles, and speeches relating to historic studies/properties; ensuring programs that support the stabilization, preservation, rehabilitation, reconstruction of historic structures, landscapes are accurate and in compliance with policies, standards, guidelines, etc.
- B. I do not possess the experience described above.

3. From the descriptions below, select the one which best describes your experience and meets the ADDITIONAL QUALIFICATION REQUIREMENTS for Historian (Supervisory) GS-0170-13.

- A. I have one year of specialized experience, equivalent to the GS-12 grade level in the Federal service, which involved conducting historical research and cultural resource surveys; managing, directing, or supervising work in the preservation of cultural resources; providing advice, guidance, and technical assistance on historical topics and preservation issues; preparing briefing papers, articles, and speeches relating to historic studies/properties; ensuring programs that support the stabilization, preservation, rehabilitation, reconstruction of historic structures, landscapes are accurate and in compliance with policies, standards, guidelines, etc.
- B. I do not possess the experience described above.

Knowledge of United States history, including familiarity with multiple historic themes from 1492 to present, understanding significant national events in political, economic, social, cultural, and military history.

For each task in the following group, choose the statement from the list below that best describes your experience and/or training. Darken the oval corresponding to that statement in Section 25 of the Qualifications and Availability Form C. Please select only one letter for each item.

A- I have not had education, training or experience in performing this task.

B- I have had education or training in performing the task, but have not yet performed it on the job.

C- I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.

D- I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.

E- I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist them in doing this task because of my expertise.

4. Coordinate and/or review research and cultural resource surveys.

5. Evaluate the sufficiency of historical arguments and documentation in survey reports, compliance proposals, planning documents, etc.

6. Apply National Register of Historic Places criteria for evaluation and integrity to complex groups of cultural resources such as historic districts and multiple property areas.

7. Review general management plans, comprehensive designs, environmental documents, and other documents for accuracy, adequacy, and compliance with laws, regulations, orders, agency policies and guidelines.

Knowledge of the architectural history of the United States, including national styles, and their regional expressions, vernacular architecture, and the leading architects and builders from colonial times to present.

8. Plan and oversee the completion of historical research centering around multiple themes spanning as many as four centuries (Middle 16th to Middle 20th)

9. Assist managers in the preparation of history study proposals to ensure they are mission-oriented and in compliance with agency policies and guidelines.

10. Assist staff with project statements to obtain funding for research and inventory projects.

11. Develop or review cost estimates and project priorities for both short and long term initiatives related to the agency's history program.

12. Recommend programmatic commitments for implementation and/or funding.

13. Serve as the Contracting Officer's Technical Representative ensuring agency policies and standards are reflected in contracted historical/preservation studies.

14. Evaluate contract proposals.

15. Authorize acceptance of work, rejection of contracted work, and payments for acceptable work performed.

Ability to lead, supervise, and/or manage others in establishing and managing an integrated History program.

16. Identify training needs and opportunities.
17. Recruit and recommend selection of employees.
18. Exercise full range of supervisory duties.
19. Establish work schedules and priorities.
20. Approve leave, set performance standards, and evaluate performance.
21. Resolve complaints, minor grievances and advise employees on unsatisfactory performance.

Skill in written communications.

22. Prepare cooperative agreements for the completion of complex cultural resource programs.
23. Present information on complex historical and preservation topics, issues, and programs to managers, colleagues, other professionals and the public.
24. Prepare papers and presentations for professional journals and conferences on complex historical and preservation issues.
25. Develop technical cultural/historical preservation training programs.

Skill in oral communications.

26. Advise on or coordinate training on historical topics, preservation history, laws, regulations, etc.
27. Provide expert advice to managers and staff on a diverse array of topics related to cultural resource programs, historical research, and related topics.
28. Serve as a liaison with the historical community and officials of Federal, state, tribal, or local agencies, private interests, and agency representatives.

Certification of Accuracy Statement

Your responses in this Assessment Questionnaire are subject to evaluation and verification. Later steps in the selection process are specifically designed to verify your responses. Deliberate attempts to falsify information will be grounds for disqualifying you or for dismissing you from employment following acceptance. Please take this opportunity to review your responses to ensure their accuracy.

29. If you fail to answer this question, you will be disqualified from consideration for this position. I certify that, to the best of my knowledge and belief, all of the information included in this questionnaire is true, correct, and provided in good faith. I understand that if I make an intentional false statement, or commit deception or fraud in this application and its supporting materials, or in any

document or interview associated with the examination process, I may be fined or imprisoned (18 U.S.C. 1001); my eligibilities may be cancelled, I may be denied an appointment, or I may be removed and debarred from Federal service (5 C.F.R. part 731). I understand that any information I give may be investigated. I understand that responding "No" to this item will result in my not being considered for this position.

A. Yes, I certify that the information provided in this questionnaire is true, correct and provided in good faith, and I understand the information provided above.

B. No, I do not certify/understand the information provided above.