



Job Title: Historian (Supervisory)
Department: Department Of The Interior
Agency: National Park Service
Job Announcement Number: AT607080

SALARY RANGE: \$71,901.00 to \$111,148.00 / Per Year
OPEN PERIOD: Monday, February 27, 2012 to Monday, March 12, 2012
SERIES & GRADE: GS-0170-12/13
POSITION INFORMATION: Full Time - Permanent
PROMOTION POTENTIAL: 13
DUTY LOCATIONS: 1 vacancy(s) - Atlanta, GA
WHO MAY BE CONSIDERED: United States Citizens

JOB SUMMARY:

Experience your America and build a fulfilling career by joining the National Park Service. Become a part of our mission to unite our past, our cultures and our special places, to establish important connections to the present and build a rich and lasting legacy for future generations. For more information, visit <http://www.nps.gov>.

This position is located in the Cultural Resources Division (CRD), National Park Service (NPS), Southeast Regional Office (SERO), Atlanta, GA. The incumbent serves as Chief of the SERO History Branch and SER Regional Historian. The incumbent provides expert leadership and quality assurance to cultural resource programs, supervises five to seven employees, and serves as advisor to the Chief of Cultural Resources and Deputy Regional Director for the Region's history program.

KEY REQUIREMENTS

- Must be a U.S. Citizen
- Only experience gained by closing date of this position will be considered

DUTIES:

- Plan and oversee the completion of historical research for national park sites centering on multiple historical themes;
- Coordinate with historical architects, historical landscape architects, archaeologists, curators, ethnographers, and other historians to advance a program of history that reflects a multidisciplinary approach in support of research, planning, and development;
- Prepare papers and presentations for professional journals and conferences and produce manuscripts of publishable quality;
- Present information on complex historical and preservation topics, issues, and programs to National Park Service (NPS) managers, colleagues, other professionals, and the public;
- Recruit and recommend selection of employees for promotions, reassignments, and other personnel actions;
- Supervise employees within the history program division.

QUALIFICATIONS REQUIRED:

In order to qualify for **GS-0170-12/13, Historian (Supervisory)**, you must meet one of the following:

Basic Qualifications for Historian (Supervisory), GS-170-12/13:

A. Have a bachelor's degree in history or related field that included at least 18 semester hours or 27 quarter hours in history.

OR

B. Have a combination of education and experience -- courses equivalent to a major in history, or a major in a related field that included at least 18 semester hours in history, plus appropriate experience or additional education.

Additional Qualifications Requirements for Historian (Supervisory), GS-170-12/13:

In addition to meeting the **Basic Qualification Requirements** above, applicants must also for the GS-12/13 level:

A. Have one year of specialized experience, equivalent to the GS-11 grade level for the GS-12 and the GS-12 grade level for the GS-13 in the Federal service, which involved conducting historical research and cultural resource surveys; managing, directing, or supervising work in the preservation of cultural resources; providing advice, guidance, and technical assistance on historical topics and preservation issues; preparing briefing papers, articles, and speeches relating to historic studies/properties; ensuring programs that support the stabilization, preservation, rehabilitation, reconstruction of historic structures, landscapes are accurate and in compliance with policies, standards, guidelines, etc.

Foreign Education: If you are using education completed in foreign colleges or universities to meet the qualification requirements, you must show that the education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at a U.S. accredited college or university. For further information, visit:

<http://www.ed.gov/about/offices/list/ous/international/usnei/us/edlite-visitus-forrecog.html>

Conditions of Employment:

1. Travel and transportation expenses will not be paid.
2. A background security investigation will be required. Appointment will be subject to successful completion of a background security investigation and favorable adjudication.
3. Incumbent will be required to obtain and wear an official National Park Service uniform.

HOW YOU WILL BE EVALUATED:

Once the application process is complete, a review of resume and supporting documentation will be made and compared against your responses to the assessment questionnaire to determine if you are qualified for this job. If, after reviewing your resume and/or supporting documentation, a determination is made that you have inflated your qualifications and or experience, you may lose consideration for this position. Please follow all instructions carefully. Errors or omissions may affect your eligibility.

Category rating procedures will be used to rate and rank candidates. The category assignment is a measure of the degree in which your background matches the competencies required for this position. Qualified candidates will be ranked into one of (three) categories: Best Qualified, Well-Qualified, or Qualified.

The Category Rating Process does not add veterans' preference points but protects the rights of veterans by placing them ahead of non-preference eligibles within each category. Preference eligibles who meet the minimum qualification requirements and who have a compensable service-connected disability of at least 10 percent must be listed in the highest quality category (except in the case of scientific or professional positions at the GS-9 level or higher).

Your qualifications will be evaluated on the following competencies (knowledge, skills, abilities and other characteristics). You do not have to respond to the KSA's separately but your resume should contain sufficient information to demonstrate possession of the KSA's.

Knowledge, Skills, and Abilities (KSAs):

1. Knowledge of United States history, including familiarity with multiple historic themes from 1492 to

present, understanding significant national events in political, economic, social, cultural, and military history.

2. Knowledge of the architectural history of the United States, including national styles, and their regional expressions, vernacular architecture, and the leading architects and builders from colonial times to present.

3. Ability to lead, supervise, and/or manage others in establishing and managing an integrated History program.

4. Skill in written communications.

5. Skill in oral communications.

BENEFITS:

Benefits: The Federal Government offers a comprehensive benefits package. Explore the major benefits offered to most Federal employees at http://www.opm.gov/retire/retire_jobseekers.asp or <http://www.usajobs.gov/ResourceCenter/Index/Interactive/Benefits#icc>.

OTHER INFORMATION:

If you are a veteran with preference eligibility and you are claiming 5-points veterans' preference, you must submit a copy of your DD-214 showing character of service or other proof of eligibility. If you are claiming 10-point veterans' preference, you must also submit an SF-15, "Application for 10-Point Veterans' Preference" plus the proof required by that form. For more information on veterans' preference see <http://www.fedshirevets.gov/job/vetpref/>.

Males born after December 31, 1959 must be registered or exempt from the Selective Service (see www.sss.gov)

Interagency Career Transition Assistance Plan (ICTAP) or Career Transition Assistance Plan(CTAP):

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If you are claiming CTAP/ICTAP eligibility, provide a copy of your most recent annual performance appraisal (at least "fully successful" or equivalent), and proof of eligibility, i.e., a RIF separation notice or Certification of Expected Separation, and SF-50 noting current position, grade level, and duty location. CTAP/ICTAP eligibles must be placed in the "Well Qualified" category or higher in order to be given priority consideration.

HOW TO APPLY:

To apply for this position, you must submit a complete Application Package by Monday, March 12, 2012.

To begin the process, click the **Apply Online** button at the bottom of this screen to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the assessment questionnaire. Please ensure you click the **Submit My Answers** button at the end of the process.

To fax supporting documents you are unable to upload, complete this cover page <http://staffing.opm.gov/pdf/usascover.pdf> using the following Vacancy ID 607080. Fax your documents to 1-478-757-3144.

If you cannot apply online:

Click the following link to view and print the assessment questionnaire [View Occupational Questionnaire](#), and Print this 1203FX form to provide your response to the assessment questionnaire http://www.opm.gov/forms/pdf_fill/OPM1203fx.pdf and Fax the completed 1203FX form along with any supporting documents to 1-478-757-3144. Your 1203FX will serve as a cover page for your fax transmission.

REQUIRED DOCUMENTS:

The following documents are required and must be received by the closing date of this announcement:

1. Your Resume'
2. A complete Assessment Questionnaire
3. Other supporting documents:
 - Veterans Preference Documentation, if applicable (Copy of DD-214 provided must show type of discharge/character of service)
 - College transcript (unofficial copy acceptable)

AGENCY CONTACT INFO:

STAFFING GROUP
Phone: (404)331-4541
Email: ATLANTA@OPM.GOV

Agency Information:
Atlanta Services Branch
Office of Personnel Management
75 Spring Street SW Suite 1000
Atlanta, GA
30303

WHAT TO EXPECT NEXT:

Once the online questionnaire is received you will receive an acknowledgement email that your submission was successful. Based upon your rating category, you may be referred to the hiring official. If your name is referred to the hiring official, you may be contacted directly by that office for a possible interview.

Once this process is completed (generally 4-6 weeks), you will receive notice via email or by mail. If no email address was provided by you during the application process, you will be notified by mail.

Control Number: 309725800

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